

Join our team!

# IT Administrator

Vienna 1070 | Part-time



## Us against the pandemic – Become part of our interdisciplinary team!

Since March 2020 NoVID20 has been working with new solutions to end the Covid pandemic. Through major projects in Austria and abroad, we have been able to position ourselves as leading experts on the topic of "Covid test infrastructure" with a strong IT focus. We work in close cooperation with the scientific community and experts from various industries.

### What you bring to the table

- Hands-on mentality to flexibly work in a fast-paced startup
- 2+ years of experience as IT administrator
- Extensive knowledge with IT systems and networks
- Strong analytical and flexible problem-solving skills
- Knowledge of system security and data backup / recovery

### That's a plus

- Interest in health-IT
- Experience with telephone system management

### Your Job

- Maintaining networks and services to ensure operating efficiency
- Troubleshoot issues, configure hardware and software
- Install new systems, implement back up processes and assess need for upgrades or replacement
- Maintain and update documentation of procedures and configurations
- Create an internal knowledge base with technical documentation, manuals and IT policies

### Our Offer

- Exciting startup atmosphere with top motivated and open colleagues!
- Insight behind the scenes of the Covid pandemic
- Flexible working: You decide where, when and how you work. From home or in our office in the 7th district
- Additional employee benefits: Gym membership, Free drinks, state of the art work equipment, team events

**An attractive salary package based on experience and performance with the option of project related bonuses. The minimum salary for this position is 20.000€ gross yearly.**

**APPLY NOW at [jobs@novid20.at](mailto:jobs@novid20.at)**

Send your **CV** as a **PDF** and optionally an application-video of maximum 2 minutes to [jobs@novid20.at](mailto:jobs@novid20.at)